# Community Economic Development Fund Small Business Training Institute and State Senator Bob Duff present:

## When you strengthen your skills, you strengthen your business!

#### Understanding Business Finances and Tax Related Issues to Maximize Your Small Business Profit

Learn how to keep the necessary records for your small business and how to set up functional record keeping systems. This workshop will include a discussion on understanding financial statements, making income projections, and different accounting methods that work best for your business.

Every business owner needs to know the tax issues that are associated with owning a small business in Connecticut. Learn about the different kinds of taxes affecting your business and about your filing responsibilities and deadlines. Have questions about payroll taxes, sales tax and personal property tax? Our certified CPA instructors will help you understand your reporting and compliance responsibilities.

Participants are expected to attend all four classes to receive full credit and a certificate of successful completion.

Winter 2012: February 21, 22, 27, 28

Instructor: Paul Piasecki, CPA All classes held: 6:30–9:00 PM

Norwalk City Hall • 125 East Avenue, Norwalk

#### Seating is limited to twenty attendees at each location. Early registration is a must!

Registration and payment must be received prior to the start of the first class session.

Register online at **www.cedf.com** today!

**COST: \$45.00** CEDF Clients or see list of partner organizations at **www.cedf.com \$70.00** all other Connecticut Small Business

Workshops sponsored by CEDF in cooperation with Community Accounting Aid & Services, Webster Bank, Citizens Bank, and Union Savings.

### **Business Financials & Taxes Registration Winter 2012**

I am registering for the following lo	ocation: 🕒 Norwalk		
Name:	Business Name:		
Address:	City:	State: Zip:	
Home Phone:	Business Phone		
Email:	# Years in Business:		
Please check one:   Current CEDF clie	ent 🗖 Other CT small business 🗖 Affil	iated with Partner Organization	
Signature:	Date:		

Please register online or return registration form with payment to: CEDF, 965 East Main Street, Meriden, CT 06450

Refunds will only be authorized in the event the Community Economic Development Fund cancels a course.